



Grant Writer Job Posting

The HBCU (Historically Black Colleges and Universities) Library Alliance is seeking a part-time Grant Writer. This is a contractor position for a three-year period with a primary responsibility of raising required matching funds to complete a NEH (National Endowment for the Humanities) Challenge Grant-funded project “Building Capacity—HBCU.” The successful candidate will also be responsible for building new connections with private foundations, state, and local funding entities. Additionally, this position will handle all aspects of the grant life cycle and will work closely with the Executive Director to achieve successful outcomes.

The qualified applicant must have proven grants management experience, preferably for a not-for-profit organization. At least five years of successful grant-writing experience, the ability to work independently, and strong written and verbal communication skills are required. Knowledge of library operations and the HBCU community is preferred.

Resumes may be sent to Amy Williams in Human Resources at amy.williams@areteconsultinggroup.com.

The HBCU Library Alliance is an equal opportunity employer.